

# FESET

## STATUTES



### CHAPTER 1 - DENOMINATION, OBJECTIVES AND COMPOSITION

#### Article 1 - Denomination and aims

FESET (Formation d'Éducateurs Sociaux Européens / European Social Educator Training) is a European association of training centres for socio-educational care work.

The aims of FESET are, whilst respecting the complete autonomy of the affiliated training centres,

- to promote the education and training for socio-educational purposes
- to participate in programmes of different European bodies
- to ensure that the training centres be represented at the institutions of the European Union, the Council of Europe as well as other international organisations
- to encourage exchanges and understanding between training centres in the Member States of the EU in the Member States of the Council of Europe and in other European States
- to promote terms of mutual recognition of diplomas

#### Article 2 - Composition of the Association

Education and training organisations can become active members of FESET through:

- either** the preparation for a socio-educational position through post-secondary education and training of at least three years' duration awarded with a diploma, a certificate or other equivalent qualification, issued by a competent authority
- or** the preparation for a socio-educational position through post-secondary education and training of at least two years' duration awarded with a diploma, a certificate or other equivalent qualification, issued by a competent authority.

A socio-educational position is that of a professional who, after specific training, in pedagogical and social methods and techniques, takes care of the personal and social development of his/her clients: young children, handicapped and maladjusted children, adolescents and adults. (S)he shares with them different situations. (S)he participates in their lives on a continuous basis, whether in residential care or in the community.

An organisation for post-secondary education and training which does not fulfil the above mentioned conditions can also apply for membership of FESET.

In such case the application for membership shall be examined by the Board, which shall decide provisionally on it until the next General Assembly at which a decision will be made about definitive membership.

The training centres contribute to the functioning of FESET by paying an annual subscription, the amount of which shall be fixed by the General Assembly.

#### Article 3

Any association or organisation which takes an interest in FESET's activities may become associate members of FESET, as well as individuals who are at present or who have been employed at an education & training institution meeting the criteria mentioned in these statutes' article 2, either as a teacher/tutor or as a head of institution or department.

Applications for membership shall be examined by the Board, which shall decide provisionally on it until the next General Assembly at which a decision will be made about definitive membership.

Associate members receive all information addressed to the ordinary members and are invited to participate in FESET's activities. They do not have the right to vote at General Assemblies.

Associate members contribute to the functioning of FESET by paying an annual subscription, the amount of which shall be fixed by the General Assembly.

#### Article 4

FESET can at any time call on qualified persons to undertake temporary assignments.

### CHAPTER 2 - ADMINISTRATION AND FUNCTIONING.

#### Article 5

The General Assembly of FESET consists of no more than three individuals from each member organisation, designated for this purpose.

The General Assembly elects from its members a Board consisting of no more than 15 members for a period of 2 years.

The number of representatives from any one country shall not exceed 2.

The Board shall ensure that the decisions and policies adopted by the General Assembly are executed.

The Board shall meet at least twice every year.

The Board elects for a period of two years from its members an Executive of 4 persons, which shall consist of

- 1 president
- 1 vice-president
- 1 secretary general
- 1 treasurer

The Executive Committee co-ordinates the activities of the association and takes every opportunity to ensure that the Board's decisions are carried out.

The Executive Committee sets out the work-programme, prepares the agenda for the Assemblies and ensures that the work is undertaken.

The Executive Committee shall meet at least three times every year.

Minutes from each meeting shall be prepared and signed by the president and the secretary general having been approved by the Executive.

#### **Article 6**

An Ordinary General Assembly shall be held once every second year and an Extraordinary General Assembly shall be convened at any time by the president, either on his/her own initiative or on the request of 1/4 of its members.

The agenda for Ordinary General Assemblies is drawn up by the Board, whilst the agenda for Extraordinary General Assemblies is drawn up by the Executive. The agenda is circulated to the members at least 30 days in advance.

Decisions are taken by a simple majority of votes, each training centre is entitled to cast one vote. The minutes are signed by the president and the secretary general.

#### **Article 7**

The General Assembly includes all the individuals mandated by training centres who are members of FESET as defined in article 2 of these statutes and who have paid their subscription.

The General Assembly shall determine the general policy of the association, in accordance with the aims and goals as defined in article 1 of these statutes. The General Assembly considers any matters on the agenda.

#### **Article 8**

Each member of the association, may mandate in writing another training centre of their own choice to represent them at the General Assembly.

A member present at the General Assembly can represent at most only one other training centre.

#### **Article 9**

The president represents FESET in every act involving the association. (S)he can delegate tasks in accordance with the conditions set out in the general rules.

### **CHAPTER 3 - RESSOURCES**

#### **Article 10**

The association's resources include

- members' contributions and annual subscriptions
- subsidies and grants from European or international or national bodies
- remunerations collected for services rendered as well as all authorized resources and gifts.

#### **Article 11**

Accounts shall be kept and shall be balanced once a year, so as to present an annual statement of income and working expenditure, assets and liabilities.

### **CHAPTER IV - AMENDMENTS AND DISSOLUTION**

#### **Article 12**

Statutes can only be amended by a General Assembly, on the proposal of the Board or of a training centre member of the association.

The proposed amendment shall be written into the General Assembly's agenda, which must be sent to the training centres, members of the association, at least 2 months before the General Assembly. Statutes shall be amended only by a majority of 2/3 of the votes.

#### **Article 13**

A General Assembly convened for the special purpose of considering the dissolution of FESET shall consist of more than one half of the training centres, members of the association.

Dissolution of the association can be enacted only by a majority of 2/3 of the votes.

#### **Article 14**

The General Assembly shall - in the case of dissolution - designate one or more commissioners to undertake the liquidation of the association's assets.

### **CHAPTER V - RULES OF PROCEDURE**

#### **Article 15**

General rules set up by the Board and approved by the General Assembly shall resolve any outstanding matters not contained in the statutes.